



CBA Code of Conduct for Board Members and Executives

A Board member holds a position of trust and accountability, represents the membership and thereby the community, and is responsible for the governance of the organization.

- I will represent the best interests of the members and the organization over and above personal and professional interests
- I will respect confidentiality of information received in the course of Board meetings and activities:
 - I understand that Board members are expected to maintain the highest standards of confidentiality regarding information obtained directly or indirectly through their involvement with the organization. This includes information about, Board members, sponsors, other volunteers including team staff (e.g. coaches, managers), member organizations, partners, employees or contractors.
 - I will avoid inadvertent disclosure of confidential information through casual or public discussion, which may be overheard or misinterpreted.
- I will comply with the policies and by-laws of the organization, as they relate to my position. This includes conflict of interest and information management policies.
- I will declare potential conflict of interest and refrain from discussion and voting when applicable
- I will give recognition to others who contribute to the success of the organization and its activities
- I will not speak on behalf of the association unless designated by the Director of Marketing & Communication or the appropriate Committee Chair or the Board as a whole
- I will strive to adopt clear, documented processes and ensure communication and sharing of the same to the Board at all times
- I will treat staff and fellow Board members with respect and listen to their points of view

I will participate in Board meetings and keep informed about developments and issues relevant to Board operations, which includes:

- Making attendance at all meetings of the board a high priority
- Being prepared to discuss the issues and business on the agenda, and having read all background material relevant to the topics at hand
- Cooperating with and respecting the opinions of fellow Board members, and leaving personal prejudices out of all board discussions, as well as supporting actions of the Board even when the Board member personally did not support the action taken
- Putting the interests of the organization above personal interests
- Representing the organization in a positive and supportive manner at all times and in all places
- Showing respect and courteous conduct in all board and committee meetings

I have received, read and agree to follow this Code of Conduct

Name:	Signature:
Date:	